



DK Essential Managers: Project Management

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- A practical, "how-to" approach teaches you the project management skills you need to succeed.
- Step-by-step instructions, tips, checklists, and "Ask yourself" features show you how to initiate projects and manage budgets.
- Tables, illustrations, "in-focus" panels, and real-life case studies show you how to delegate effectively and evaluate success.

DK Essential Managers: Project Management not only shows you how to plan, run, and monitor a project but also explains what to do if things go wrong. Learn all you need to define project briefs, identify stakeholders, and build an effective project team with *DK Essential Managers: Project Management*.

About *DK Essential Managers*: The *DK Essential Managers* series covers a range of business and management topics and have sold more than 1.9 million copies worldwide. Each guide is clearly presented for ease of reference, with visual pointers, tips, and graphics. The handy pocket format slips easily into a briefcase or portfolio.

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